



Player List

How to create and use Player Lists in The Training Arcade®

Introduction to the Player List feature

If an Admin or Creator would like to add an extra level of security to a game without using Single Sign On (SSO), we have a feature called “Player List”.

When a Player List is utilized, only players on the list can access and play any of your games. If a URL is shared to a person not on the list, this player will be presented with an “Access Denied” Pop-Up.

Player Lists are a simple, easy-to-use solution to protecting your game data.

Admins and Creators can build lists manually or by uploading a CSV file.

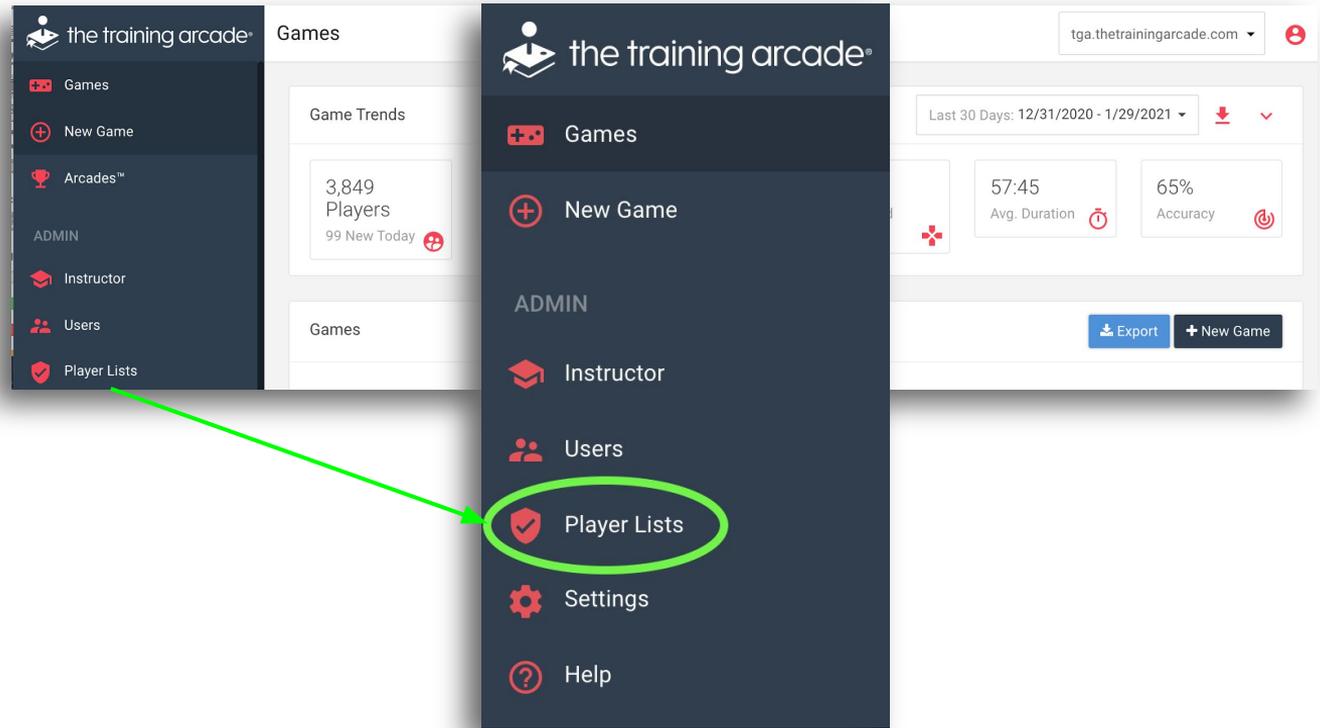
On the next few pages we will go over creating, uploading, and updating Player Lists. We will also cover how to attach a list to a game and what to do in the event a list needs to be updated.

Creating a Player List

To begin, locate the **<Player List>** on menu.

It's about halfway down on the sidebar navigation panel on the main screen.

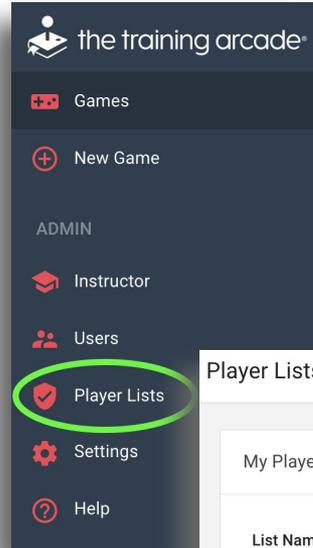
Click **<Player List>**



Creating a Player List

Once the menu item is clicked, a new screen will be presented to the admin or creator.

From this screen the admin or creator can start to build a **<Player List>**



Next, Click **<Add a Player List>**

The 'Player Lists' page header shows 'Player Lists' on the left, 'tga.thetrainingarcade.com' in the top right, and a user profile icon. Below the header is a section titled 'My Player Lists' with a '+ Add a Player List' button in the top right corner. A green arrow points from the text 'Next, Click <Add a Player List>' to this button. Below the button is a table with three columns: 'List Name', 'Number of Players', and 'Date Created'. The table contains three rows of data, each with an 'Edit' button.

List Name	Number of Players	Date Created	
User Segmentation Group 3	2	1/27/21 2:17 PM	Edit
User Segmentation Group 2	2	1/27/21 2:17 PM	Edit
User Segmentation Group 1	2	1/27/21 2:16 PM	Edit

Creating a Player List

Once **<Add a Player List>** has been clicked, the next screen is presented.

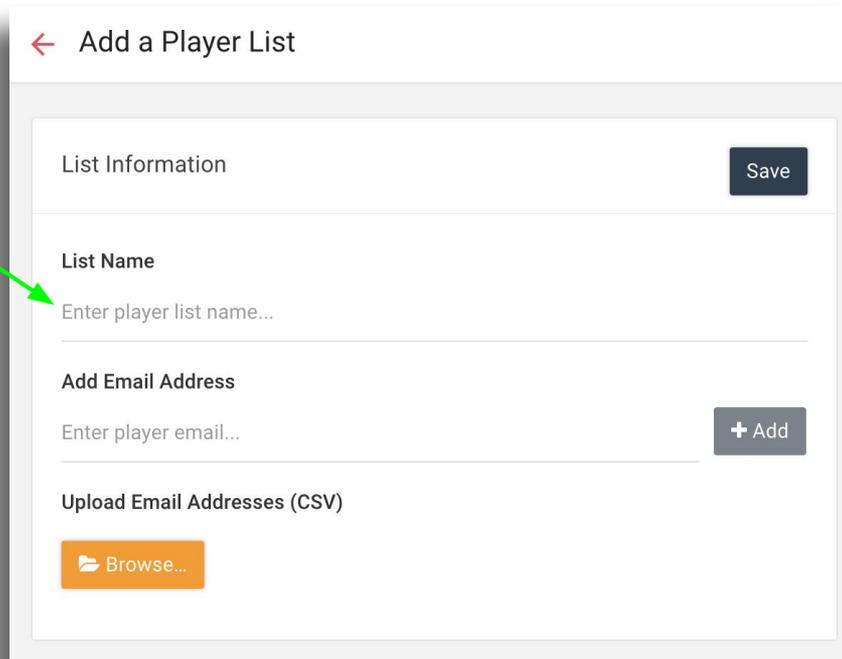
Name your **<player list>**

Examples include:

Region - Department - Learner
Group Name

Access type_Country_Group#

**We recommend using an easily identifiable name here. As you build up lists, this will help you quickly determine the best list available.*



The screenshot shows a mobile application interface for adding a player list. At the top, there is a back arrow and the title "Add a Player List". Below this is a "List Information" section with a "Save" button. The "List Name" section contains a text input field with the placeholder "Enter player list name...". The "Add Email Address" section contains a text input field with the placeholder "Enter player email..." and an "+ Add" button. At the bottom, there is a section for "Upload Email Addresses (CSV)" with a "Browse..." button.

Manually adding a player to a Player List

To manually create a **<Player List>** type or copy/paste the player's email address into the **<Add Email Address>** line.

Then click **<Add>**

You will then see the player email under a list named **<Players>**

Players can be removed from the list by clicking **<Remove>**

*When a player is added or removed from a player list in the library, the list attached to the game must be updated manually.

← Add a Player List

List Information Save

List Name
Enter player list name...

Add Email Address
Enter player email... + Add

Upload Email Addresses (CSV)
Browse...

List Information Save

List Name
Example List

Add Email Address
Enter player email... + Add

Upload Email Addresses (CSV)
Browse...

Players

TestEmail@test.com	Remove
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Using a CSV upload to create a Player List

To create a <Player List> using our CSV upload feature.

Click <Browse>

Select the <Player List> you wish to assign to the game from your saved files.

*A single column of emails saved in CSV form is required, no need for names.

*When a player is added or removed from **ANY** list, the list attached to the game must be updated manually.

← Add a Player List

List Information Save

List Name
Enter player list name...

Add Email Address
Enter player email... + Add

Upload Email Addresses (CSV)
Browse...

List Information Save

List Name
CSV Upload

Add Email Address
Enter player email... + Add

Upload Email Addresses (CSV)
Browse...

Players

Test@Test.com	✕ Remove
Test2@test.com	✕ Remove
Test3@test.com	✕ Remove
Test4@test.com	✕ Remove
Test5@test.com	✕ Remove
Test6@test.com	✕ Remove
Test7@test.com	✕ Remove

Adding a Player List to a game

Choose the Game you would like to add a **<Player List>** from the games list on the Main Page.

Click **<Edit Game>**

Scroll down to **<User Registration>**

Click **<Authorization Type>**

From the dropdown menu, choose **<Authorized Player List>**

The screenshot shows the 'Edit Game' interface for a game titled '90s Pop Culture 2x2'. On the left is a dark sidebar with navigation options: 'Back', 'STATS' (Analytics, Leaderboard), and 'ADMIN' (Edit Game, Permissions, Instructor). A 'Play Game' button is at the bottom of the sidebar. The main content area has tabs for 'Game Info', 'Questions', and 'Publish'. Under 'Game Info', there are sections for 'User Registration', 'Authorization Type', and 'Required'. The 'Authorization Type' dropdown menu is open, showing three options: 'No Authorization', 'Authorized Player List' (highlighted in pink), and 'Single Sign-On'. A green circle highlights the 'Authorization Type' label and its dropdown arrow. Below the dropdown, there is a note: 'Since you are not requiring user registration we will ask for users' initials in order to populate the leaderboard.'

Adding a Player List to a game

Once the **<Authorized Player List>** is selected a new menu will pop-up.

This new menu will include all **<Player List(s)>** available to the admin or creator for the game.

Select the list required, selection is shown with a blue highlight.

The screenshot displays the 'the training arcade' interface. On the left is a dark sidebar menu with the following items: 'Back', 'STATS' (Analytics, Leaderboard), and 'ADMIN' (Edit Game, Permissions, Instructor). The 'Edit Game' option is highlighted in blue. The main content area is titled 'Edit Game / '90s Pop Culture 2x2' and has tabs for 'Game Info', 'Questions', and 'Publish'. Under 'Game Info', there are sections for 'User Registration' and 'Authorization Type'. A dialog box titled 'Select Authorized Player List(s)' is open, showing a search field 'Select player list(s)...' and a list of three options: 'User Segmentation Group 3' (highlighted in blue), 'User Segmentation Group 2', and 'User Segmentation Group 1'.

Adding a Player List to a game

Multiple <Player Lists> can be added to a game.

Once all <Player Lists> have been added:

Click <Save>

*When a player is added or removed from **ANY** player list in the library, the list attached to the game must be updated manually.

the training arcade® Edit Game / '90s Pop Culture 2x2

Game Info Questions Publish

User Registration

Authorization Type

Select Authorized Player List(s)

User Segmentation Group 3 × User Segmentation Group 1 ×

User Segmentation Group 2 ×

Select player list(s)...

to populate the leaderboard.

Play Game

Removing a Player List from a game

To remove a <Player List> from a game,

Click “X”

Click <Save>

*When a player is added or removed from **ANY** list, the list attached to the game must be updated manually.

The screenshot shows the 'Edit Game' interface for '90s Pop Culture 2x2'. The left sidebar contains navigation options: Back, STATS (Analytics, Leaderboard), and ADMIN (Edit Game, Permissions, Instructor, Play Game). The main content area shows 'Game Info' with tabs for 'Game Info', 'Questions', and 'Publish'. Under 'Game Info', there are sections for 'User Registration' and 'Authorization Type'. A modal titled 'Select Authorized Player List(s)' is open, displaying a list of player lists: 'User Segmentation Group 3', 'User Segmentation Group 2', and 'User Segmentation Group 1'. The 'X' icon on 'User Segmentation Group 1' is circled in green, with a green arrow pointing to it from the text 'Click "X"'. Below the list is a 'Select player list(s)...' dropdown and a 'to populate the leaderboard.' label.

We hope you find this document helpful,
if you have any questions please send email to: support@elblearning.com